



## Tìre High School – Ard-Sgoil Thìrìodh

### MEETING MINUTES

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<b>Meeting Title:</b>	Tìre High School Parent Council Meeting
<b>Date:</b>	23 <sup>rd</sup> January 2018
<b>Location: Time:</b>	Tìre High School

<b>Chaired by:</b>	Will Wright
<b>Present:</b>	Graham Wilks, Catriona Barbour, Emma Rossiter, Jayne Smith, Sarah-Louise, Mairi Forbes, Julie MacLennan, Angus John MacKechnie, Elspeth MacKinnon
<b>Apologies:</b>	Ishbel Campbell, Jaclyn Mcneil, Aine Cooney, Jen Skinner, Jo Vale
<b>Minutes by:</b>	WW

#### 1. Welcome, previous minutes and apologies

WW welcomed all and briefly summarised the previous meeting minutes. No matters arising so continued with the days agenda.

#### 2. Update from HT

##### Staffing updates:

Frances Khetrat has successfully started work in ELCC at 14hrs per week to give additional help for the additional hours pilot programme. The pilot is running for 1 year and then followed by an evaluation with the revised model to return in 2020. An interim level of provision will be agreed for the evaluation year.

Fiona Armstrong is finishing in February due to her many other commitments and her contribution in ELCC will certainly be missed.

Stuart Smith is retiring after 29 years service in April. He is one of the longest serving members of staff and it was agreed that this should be acknowledged in some way. The post will be advertised in the next round of adverts appearing in My Job Scotland, with the same basis of employment as the current post.

Claire Vale is currently covering for Ruth MacKinnon who is on Maternity leave until October, and while a longer term cover plan is being organised.

#### School Trips

The programme of school trips was discussed, with various ideas and issues raised. The main point of discussion was around the ski trip planned for next February and its feasibility. Alternatives were discussed in case of insufficient interest, and also an idea to survey parents to find out expectations and where the demand is for the bigger trips. Things coming up include:

- P4/5 Hynish overnight trip again planned for sometime around May
- Day trip for lower primary suggested e.g beach day or multi-activity day
- Mountain Challenge in June for S4 & S5

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- Ski trip to Italy in Feb 2019 – whole school, approx. £1,200 per pupil. Limited interest so far. Minimum 12 and so far 4 deposits in. Decision needs to be made by end of this month.
- S1-3 currently have no trip provision. York was an idea but need additional work on putting this idea to pupils and parents. Also poor behaviour shown on previous trips would need addressing. Idea to present an agreement for parents and pupils in the run up to the trip to encourage appropriate behaviour in school. Also agreed that an info evening or assembly presentation would be a good way to generate interest in the trip.
- DofE trips for the bronze groups later this year
- HOWL trip every other year so next date would be 2019

#### ACTION:

GW TO INFORM PARENT COUNCIL OF OUTCOME OF SKI TRIP

WW TO INVESTIGATE A SURVEY OF PARENTS

GW TO ASK FOR INVOLVEMENT IN YORK TRIP INFO SESSION

#### **School improvement planning cycle**

From ELCC to secondary, the School Improvement Plan is submitted to the authority in June. Input from the Parent Forum is part of the process and therefore a working group is to be formed. This would include attending several meetings between now and June to help pull together the improvement plan. First meeting towards the start of March. Sarah-Louise, Emma, and Catriona expressed an interest in being in this group. An additional three or four across the age ranges would be ideal.

ACTION: WW TO CIRCULATE A NOTICE FOR INTEREST

#### **ELCC mud kitchen works**

Angus MacKinnon has very kindly offered to do the work and supply materials free of charge. This offer was gratefully received and a letter of thanks should be sent. This also allows the money that Tiree Tots donated to be used for additional works. Various ideas were discussed.

ACTION: EMMA TO DISCUSS WITH OTHER PARENTS AND PUT TOGETHER A BRIEF PROPOSAL OF THE SORT OF THINGS THE TOTS GROUP WOULD LIKE THE MONEY USED FOR

WW TO SEND LETTER OF THANKS TO ANGUS

#### **3. PTA and Parent Council**

WW briefly summarised the duplication of groups with the PTA having been effectively dormant for the last three years, and the Parent Council filling the role that both groups would have. As per in many other schools, the proposal was made to formally wind up the PTA and amalgamate the two. There was no objection to this and it was agreed to pursue this.

ACTION: WW TO CONTACT THE REMAINING PTA COMMITTEE AND PUT OUT NOTICE FOR AN EGM TO FORMALISE THIS

#### **4. Other business**

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## Tír na nÓigheachd – Ard-Sgoil Thriodh

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Effort Behaviour and Homework tracking – this is a numerical rating which is going to start being sent home

Supervision before school – currently buses drop off pupils about 8:45am, and with some pupils being dropped off even earlier there is a time where pupils are unsupervised, either indoors or outdoors. It was also noted the increase in traffic and congestion around the school entrance, and the lack of any designated areas for parking/dropping off.

Discussion followed around these issues, and the system of access to the school in poor weather was explained. It was still left with this period of time when kids are outside and unsupervised. This will be looked into, and GW has been in touch with the authority about options the school might have for signs and markings around the entrance.

**ACTION:**

GW TO LIAISE WITH AUTHORITY AND SCHOOL STAFF TO ASSESS ANY WORKS TO THE ENTRANCE AREA, AND THE LEVEL OF SUPERVISION REQUIRED BEFORE SCHOOL

It was also noted that sometimes afterschool clubs will run through the area where busses and cars are moving about – this should not happen, and clubs will be reminded not to leave the school building until buses are gone.

Behaviour on buses was discussed following repeated incidence of bad language. The log book will now be used with pupils given warning that repeated poor behaviour on the bus will result in them being disallowed to use the service. This will also be reiterated by the school in an assembly.

**ACTION:**

AJ AND OTHER DRIVERS TO IMPLEMENT LOG BOOK  
SCHOOL TO REMIND PUPILS AND PARENTS OF THE POLICY ON UNACCEPTABLE BEHAVIOUR ON THE BUS

**Next meeting:**

The next term starts in April, and the meeting will be an AGM. This will be on Tuesday 24<sup>th</sup> April at 7pm in the school. Current vacancies are secretary and vice chair, and WW notified intention to stand down following three years as chair, so there is an opportunity for new office bearers at the AGM.

Meeting closed at 7:30pm