

TIREE HIGH SCHOOL PARENT COUNCIL

AGM AND GENERAL MEETING



Date	23 rd May 2018
Time	7.30pm
Venue	Tiree High School
Present	Present: Graham Wilks, Lynn McCallum, Jaclyn McNeil, Mairi Forbes, Sian Milne, Catriona Barbour, Will Wright, Fiona Armstrong, Elspeth MacKinnon, Jayne Smith, Iona Larg and Ishbel Campbell Trust Staff: Louise Reid

1. Welcome and Apologies

- **WW** welcomed all present to the Tiree High School Parent Council AGM and general Meeting. Apologies were received from **Jen Skinner, Jo Vale and Joseph Bennet**.

2. Minutes of Last Meeting

- The minutes of the previous meeting were circulated and discussed, it was noted that there were no matters arising and these were adopted as a true record of the last meeting.

3. Annual Reports

- **Chair's Report**
 - **WW** gave a brief overview of the years' activity and thanked all teachers and parents for the input, support and patience throughout the year. **WW** also thanked **LMC** for her time as treasurer.
- **Treasurer's Report**
 - **LMC** circulated and discussed the financial report for the year end December 2017. At the time of writing the balance stood at **£3901.15**
 - It was agreed to place a reminder notice in the newsletter reminding people to use easy fundraising where possible. **PC to action**.

4. Election of Office Bearers and Committee Members

- **Committee Members**
 - After an outline of the time commitment and expectation of a committee member, the following people agreed to join: **Jaclyn McNeil, Sian Milne, Catriona Barbour, Will Wright, Fiona Armstrong, Elspeth MacKinnon, Iona Larg, Jen Skinner, Jo Vale and Ishbel Campbell**
 - Pending agreement from Joseph Bennet, staff representation on the committee will be as follows: **Mairi Forbes, Jayne Smith and Joseph Bennet**.
- **Election of Office Bearers**
 - **Chair**- It was noted that **WW** is stepping down as chair. At present, there are no willing committee members to be chair. It was agreed to hold a meeting to elect a chair. Jen Skinner has since taken up this post.
 - **Vice-Chair** – At present, there are no willing committee members to be chair. It was agreed to hold a meeting to elect a vice chair. **WW** has since taken up this post.
 - **Treasurer**- It was noted that **LMC** is stepping down as Treasurer. It was proposed and seconded that **JMN** be the Treasurer. There being no other nominations, **JMN** was elected as Treasurer.
 - **Secretary**- It was proposed and seconded that **SM** be the Secretary. There being no other nominations, **SM** was elected as Secretary.

5. Merging of PTA and Parent Council

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- It was previously proposed and agreed that the Parent Teacher Association and Parent Council committees would join to form one. This change was formally agreed by all present and will come into immediate effect.

6. Update from Tiree High School Head teacher

- **Staffing Update**
 - It was noted that Neil Conner has replaced Stewart Smith in the role of School Technician, Neil is settling in well and there is a good support network set up with Dunoon Grammar School and Argyll and Bute Council IT departments.
 - Sarah Goode has been appointed for a 10 hrs ASN post, the application process for a 24½ hour post is ongoing. It was noted that these additional ASN hours will provide better support for pupils than has been available in the weeks since Neil’s move from his ASN post.
 - It was noted that the closing date for the PE teacher position is now closed. There have been several enquiries.
 - The post of Principle Teacher has had approval to become a permanent position. It was noted that this is likely to be open internally to applicants before being offered to the public.
 - It is hoped that all roles will be filled by the beginning of the new term.
- **Building Works**
 - It was noted that the reception area needs updating. Works scheduled include making the area more open including lower and wider reception hatch window and a small ledge ensuring that is disabled compliant.
 - It was also noted that the Depute Office in the Secondary School will be refitted to become a medical room.
 - After an incident involving a pupil tripping, investigation into edging covers are ongoing. **GW** is currently liaising with Kevan Brown ltd on the available options.
 - It is hoped all works will be complete by the beginning of the new term.
- **School Trips**
 - It was noted that school trips are becoming less frequent. This is due to a mixture of things such as pupil enthusiasm and funds.
 - A trip to Hynish did however take place, it was noted that the weather would be taken into consideration when organising similar trips in the future.
- **Buses**
 - There has been some concern amongst parents due to pupils begin unsupervised when alighting the buses.
 - It was noted that pupils can no longer use the back entrance as it is not a security door. Discussions with the Road Safety department of Argyll and Bute are currently ongoing. June Graham of Argyll and Bute Council is visiting on the 13th June. It was agreed to discuss this. **GW to action.**
- **School Improvement Plan**
 - It was noted members are needed for the School Improvement Plan Group. The plan looks as improvements that can be made in house with the resources already available. **SM** agreed to be involved with this. **GW to circulate dates of meetings.**
- **Pot Holes**
 - Its unsure who holds responsibility for the road maintenance its thought to be Argyll and Bute Council, roads department.

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- Art Teacher
 - Art sessions are currently being supplied at 2 days per week via supply teacher.

 - After School Classes
 - It was noted that there is some concern over the provision of afterschool classes after the current PE teacher leaves.
 - All classes have been well attended and it was agreed to be a huge loss to the community if some provisions were not in place for the future.
 - It was agreed as part of the recruitment process applicants can be asked if they intend to provide any additional services at School. **GW to action.**
 - It was agreed to write a letter of thanks to Andy Rossiter for all of his work within the community. **SM to action.**

 - Argyll College on Tiree
 - There are some issues securing future Argyll College courses on the Island. College representatives have indicated if the minimum number of pupils required is not fulfilled, the courses cannot be run on Tiree.
 - This issue has been brought up with both Cllr. McCuish and Cllr. Lynch both of whom are extremely supportive of Tiree and the future of the pupils.
 - It was agreed to write a letter to the principle of Argyll College asking for the stance to be reconsidered, copying in both councillors. It was also agreed to contact Tiree Community Council to help with representation on the matter. **PC/GW to action.**
 Since the meeting, Argyll College has confirmed it will support both courses so there is no need for the letter mentioned above.

 - Duke of Edinburgh
 - It was noted that the current set up is running really well and its hoped that it will continue
7. AOCB
- NONE
8. DONM
- The date of the next meeting shall be: Monday 11TH June, 7.00pm, Mary Stewart Lounge, Scarinish Hotel **JMN to confirm.**

There being no other business the meeting was closed at 9.30pm, There will be an informal meeting held to confirm both the chair and the vice chair.

<u>ACTION</u>	<u>BY WHOM</u>	<u>BY WHEN</u>
Reminder in newsletter re easy fundraising	ALL	11 th June
Liaise with June Grahame regarding road safety and buss issues	GW	11 th June
Circulate dates of School Improvement plan sessions	GW	11 th June
Letter of thanks to Andy Rossiter	SM	11 th June
Confirm Booking for Next Meeting	JMN	11 th June